



DECCAN GRAMEENA BANK

(Sponsored by State Bank of Hyderabad)
Head Office, # 2-1-520, 2nd Floor, Vijayasri Sai Celestia, Street No.9
Shankermutt Road, Nallakunta, Hyderabad, A.P. -500 044.

Website : www.dgbhyd.com
E-mail : managerper@dgbhyd.com

Phone : 040-27602091
FAX : 040-27662623

**Applications Are Invited From Indian Citizens Domicile of Andhra Pradesh (A.P.)
for Appointment as Officer Junior Management Grade Scale I (JMGS-I),
Officer Middle Management Grade Scale II (MMGS-II), & Office Assistants (Multipurpose)**

Opening Date for ON-LINE Registration of Application	24.01.2011
Closing date for ON-Line Registration of Application	17.02.2011
Payment of Application fee (Demand Draft/ Pay Order)	24.01.2011 to 17.02.2011 (including both the days)
Last Date for Receipt of Application Printout at the Prescribed Address	24.02.2011
Tentative date of written test for	
a) Office Assistant	24.04.2011 (Sunday)
b) Officer JMGS-I	08.05.2011 (Sunday)
c) Officer MMGS-II	08.05.2011 (Sunday)

VACANCIES:

Posts	Post Code	Number of vacancies					Out of which	
		SC	ST	OBC	GEN	TOTAL	PC including VI, HI & OC	EXS
Office Assistant	01	16	7	26	49	98	3	14
Officer JMGS I	02	8	4	13	25	50	2	Nil
Officer MMGS-II	03	1	1	2	4	8*	Nil	Nil

* 3 posts for Specialist cadre like Agriculture (1 post), Treasury (1 post), LAW (1 post) and 5 posts from experienced officers.

Abbreviations stand for :

SC- Scheduled Caste ; ST- Scheduled Tribe; OBC- Other Backward Classes; GEN- General Category;
PC- Physically Challenged; HI- Hearing Impaired; OC-Orthopedically Challenged; VI- Visually Impaired;
EXS- Ex-Serviceman

NOTE: - The number of vacancies as also the number of reserved vacancies are PROVISIONAL and may vary according to the actual requirement of the Bank. The number of vacancies of Office Assistants/ Officer JMGS-I is likely to increase.

PAY SCALE & EMOLUMENTS:

Office Assistants : ₹ 7200-400/3, 8400-500/3, 9900-600/4, 12300-700/7, 17200-1300/1, 18500-800/1, 19300.
Approximate emoluments ₹ 13,328/-.

Officer Scale I : ₹ 14500-600/7, 18700-700/2, 20100-800/7, 25700. Approximate emoluments ₹ 22,142/-

Officer Scale II : ₹ 19400-700/1, 20100-800/10, 28100. Approximate emoluments ₹ 29,624/-

ELIGIBILITY CRITERIA:

(A) Nationality / Citizenship:

A candidate must be a citizen of India and should be a domicile of Andhra Pradesh

(B) AGE: (As on 01.01.2011):

- For Office Assistant and Scale-I Officers - 18 to 28 years
- For Scale-II Officers - 21 to 32 years

RELAXATION IN UPPER AGE LIMIT :

Sl.	Category	Relaxation by years
1	Scheduled Caste/Scheduled Tribe Candidates	5 years
2	Other Backward Class candidates (OBC).	3 years
3	Physically challenged- General Category	10 years
4	Physically challenged- SC/ST Category	15 years

Sl.	Category	Relaxation by years
5	Physically challenged- OBC Category	13 years
6	Ex-service man/disabled Ex-serviceman a) For Office Asst. b) For Officers JMGS-I & MMGS-II	a) Actual period of service rendered in defence services + 3 years (8 years for disabled ex-serviceman belonging to SC/ST) subject to a maximum 50 years b) 5 years In case of Ex-servicemen and commissioned officers including ECOs /SSCOs who have rendered at least 5 years military service and have been released on completion of assignments including those whose assignments due to be completed within the next one year from the last date of receipt of application other than by way of discharge or dismissal on account of misconduct or inefficiency or on account of physical disability attributable to military service or invalidment by 5 years.
7	Widows, Divorced women & women judicially separated from their husbands & who are not remarried. For Office Assistants only	9 years
8	Persons domiciled in Kashmir Division of Jammu & Kashmir State during the period from 01.01.1980 to 31.12.1989.	5 years

NOTE:

1. The relaxation in upper age limit is cumulative as per Govt. of India guidelines.
2. An ex-serviceman who has once joined a Government job on civil side after availing of the benefits given to him as an Ex-Serviceman for his re-employment, including a job in the Public Sector Undertaking ceases to enjoy ex-serviceman status for further employment.
3. All persons eligible for age relaxation under point 8 must produce the domicile certificate at the time of interview, from the District Magistrate in the Kashmir Division within whose jurisdiction he/she had ordinarily resided or any other authority designated in this regard by the Govt. of Jammu & Kashmir, to the effect that the candidate had ordinarily been domiciled in the Kashmir Division of the state of Jammu & Kashmir during 1st January 1980 to 31st December 1989.
4. Above relaxations are available only if the candidates fulfill the various conditions prescribed in the Govt. of India orders and instructions in this regard. To claim age relaxation, reserved category candidates should submit a copy of the Caste/Category Certificate.
5. Only an Ex-Service man who stands discharged from Service on or before **30.09.2011** is eligible to apply.

DEFINITION OF EX-SERVICEMAN (EXSM) :

1. Ex-servicemen: Only those candidates shall be treated as Ex-Servicemen who fulfill the revised definition as laid down in Govt. of India, Ministry of Home Affairs, Dept. of Personnel & Administrative Reforms notification No. 36034/5/85/Estt (SCT) dated 27.10.1986 as amended from time to time.
2. Disabled Ex-Servicemen (DISXS) : Ex-Servicemen who while serving in Armed Forces of the Union were disabled in operation against the enemy or in disturbed areas shall be treated as DISXS.
3. Dependents of Ex-Servicemen killed in action (DXS) : Servicemen killed in the following operations would be deemed to have been killed in action attributable to military service (a) war , (b) war like operations or Border Skirmishes either with Pakistan on cease fire line or any other country , (c) fighting against armed hostilities in a counter insurgency environment, viz. Nagaland, Mizoram, etc. (d) serving with peace keeping mission abroad, (e) laying or clearance of mines including enemy mines as also mine sweeping operation between one month before and three months after conclusion of an operation, (f) frost bite during actual operations or during the period specified by the Government, (g) dealing with agitating para military forces personnel, (h) IPKF Personnel killed during the operations in Sri Lanka.

NOTES:

1. Candidates still serving in Defence Services and desirous of applying under Ex-Servicemen category should submit a certificate from the competent authority that they would be released/retired on or before 30.09.2011.
2. An Ex-serviceman candidate who has once joined the Govt. job on the civil side after availing of the benefits given to him as an Ex-serviceman for his re-employment, his ex-serviceman status for the purpose of reemployment in job ceases.
3. Ex-servicemen candidates who have already secured employment under the Central Govt. in Group 'C' & 'D' will be permitted the benefit of age relaxation as prescribed for Ex-Servicemen for securing another employment in a higher grade or cadre in Group 'C' / 'D' under the Central Govt. However, such candidates will not be eligible for the benefit of reservation for Ex-Servicemen in Central Govt. jobs.

DEFINITION: Physically Challenged Persons (PC) –Definition of Categories of Disabilities:

- (a) **An Orthopedically Challenged (OC)** person is one suffering from Locomotor Disability or Cerebral Palsy. Persons who suffer from not less than 40% of relevant disability (as certified by a Medical Board appointed by the Central/State Govt.) would be eligible for reservation in services/ posts. Locomotor Disability means disability of the bones, joints or muscles leading to substantial restriction of the movement of the limbs or any form of cerebral palsy. Cerebral Palsy means a group of non progressive conditions of a person characterized by abnormal motor control posture resulting from brain insult or injuries occurring in the pre-natal, peri-natal, or infant period of development.
- b) **Deaf & Hearing Impaired (HI):** The deaf are those persons in whom the sense of hearing is non-functional for ordinary purposes of life i.e. total loss of hearing in both ears. They do not hear, understand sounds at all even with amplified speech. Hearing impairment means loss of sixty decibels or more in the better ear in the conversational range of frequencies.
- (c) **Visually Impaired (VI):**The visually impaired persons are those suffering from blindness or low vision.

Blindness- refers to a condition where a person suffers from any of the following conditions:

- (i) total absence of sight (ii) Visual acuity not exceeding 6/60 or 20/200 (Snellen) in the better eye with correcting lenses, (iii) Limitation of the field of vision subtending an angle of 20 degree or worse.

Person with low vision- means a person with impairment of visual functioning even after treatment or standard refractive correction, but who uses or is potentially capable of using vision for the planning or execution of a task with appropriate assistive device.

Use of Scribe: The visually impaired candidates and candidates whose writing speed is affected by cerebral palsy can use their own scribe at their cost during the written examination. In all such cases where a scribe is used, the following rules will apply:

The candidate will have to arrange his/her own scribe-

- i) at his /her own cost
ii) The academic qualification of the scribe should be one grade lower than the stipulated eligibility criteria.
iii) The scribe can be from any academic discipline. The scribe should possess 60% or lesser marks.
iv) Both the candidates as well as the scribe will have to give a suitable undertaking, confirming that the scribe fulfills all the stipulated eligibility criteria for a scribe as mentioned above. Further, in case, it later transpires that he/she did not fulfill any of the laid down eligibility criteria or suppress material facts; the candidature of the applicant will stand cancelled, irrespective of the result of the written examination.
v) Such candidates who use a scribe shall be eligible for extra time of 20 minutes for every hour of the examination.

(C) EDUCATIONAL QUALIFICATION (As On 01.01.2011):

POST CODE - 01 (Office Assistant)

- (i) Bachelor Degree of a recognized University in any discipline or it's equivalent. ;
(ii) Proficiency in local language i.e. Telugu, is essential.
(iii) **Desirable :** Knowledge of Computer skills.

POST CODE – 02 (Officer JMGS-I)

- (i) Bachelor Degree of a recognized University in any discipline or it's equivalent.
(ii) Preference will be given to the candidates having degree in **Agriculture, Horticulture, Forestry, Animal Husbandry, Veterinary Science, Agricultural Engineering, Pisciculture, Agricultural Marketing and Cooperation, Information Technology (IT), Management, LAW, Economics and Accountancy.**
(iii) Proficiency in local language, i.e. Telugu is essential.
(iv) Computer Knowledge or awareness will be an added qualification.

POST CODE – 03 (Officer MMGS-II)

I. SPECIALISED OFFICERS (3 posts)

- (i) **Law Officer :** Degree from a recognized University in LAW or its equivalent with a minimum of 50% marks in aggregate.
Experience : Two years as an advocate or should have worked as law officer in Banks or Financial Institutions for a period not less than two years.

- (ii) **Treasury Manager** : Candidates should be a Chartered Accountant or MBA in Finance from a reputed institute.
Experience : One year.
- (iii) **Agriculture Officer** : Degree from a recognized University in Agriculture, Horticulture, Dairy, Animal Husbandry, Forestry, Veterinary Science, Agricultural Engineering, Pisciculture or its equivalent with a minimum of 50% marks in aggregate.
Experience : Two years.

II. GENERAL BANKING OFFICERS (5 posts)

Degree from a recognized University in any discipline or its equivalent with a minimum of 50% marks in aggregate. Preference will be given to the candidates having degree / Diploma in Banking, Finance, Marketing, Agriculture, Horticulture, Forestry, Animal Husbandry, Veterinary Science, Agricultural Engineering, Pisciculture, Agricultural Marketing and cooperation, Information Technology, Management, Law, Economics and Accountancy.

Experience : Two years as an Officer in Bank or Financial Institution.

APPLICATION FEE INCLUDING POSTAL CHARGES : (NON- REFUNDABLE)

FOR OFFICE ASSISTANTS				
Sl	Category	Postage	Application Fee	Total
1	SC/ ST/ PC/EXS	50/-	---	50/-
2	OBC / General	50/-	200/-	250/-

FOR OFFICERS (JMGS-I & MMGS-II)				
Sl	Category	Postage	Application Fee	Total
1	SC/ ST/ PC/EXS	50/-	---	50/-
2	OBC / General	50/-	500/-	550/-

1. Requisite Application Fee/ Postage Charges will be sent by Demand Draft/ Pay Order favouring “**DECCAN GRAMEENA BANK RECRUITMENT ACCOUNT**” payable at **HYDERABAD** only along with print out of the application. Candidate’s Name, Address, Registration number, Post Applied For and Name of the Centre should be written on the reverse of the Demand Draft/ Pay Order.
2. Please note that Cash/Cheques/ Money Orders/Postal Order/Postal Stamps etc. will not be accepted.
3. Print out of Applications not accompanied by requisite application fee/ postage charges by way of Demand Draft or pay order as indicated in clause (1) above will not be entertained.
4. The Bank does not assume any responsibility for the candidates not being able to submit their applications within the last date for any reason beyond the control of the Bank.

SELECTION PROCEDURE:

The selection of the candidates shall be made on the basis of performance in written test and interview. All the eligible candidates who apply with the requisite fee and whose applications are received in time and who fulfill the eligibility criteria will be called for a written test, which will be of objective type comprising the following:

Office Assistant

Sr. No.	Name of the Test	Medium of Exam	No. of Qs.	Max. Marks	Time
1	Test of Reasoning	English	50	50	Composite Time of 2 hours and 30 minutes
2	Numerical Ability	English	50	50	
3	General Knowledge	English	50	50	
4	General English	English	50	50	
	TOTAL::::		200	200 *	

Officer JMGS-I

Sr. No.	Name of the Test	Medium of Exam	No. of Qs.	Max. Marks	Time
1	Test of Reasoning	English	50	50	Composite Time of 2 hours and 30 minutes
2	Test of Numerical Ability	English	50	50	
3	Test of General Knowledge	English	50	50	
4	Test of General English	English	50	50	
	TOTAL::::		200	200 *	

Officer MMGS-II

Sr. No.	Name of the Test	Medium of Exam	No. of Qs.	Max. Marks	Time
1	Test of Reasoning	English	50	50	Composite Time of 2 hours and 30 minutes
2	Test of Quantitative Aptitude & Data Interpretation	English	50	50	
3	Test of Financial Awareness	English	50	50	
4	Test of General English	English	50	50	
	TOTAL:::		200	200 *	

* Marks will further be reduced to 70%.

Marks obtained in the written test will be reckoned for merit ranking. Accordingly, candidates will be called for interview. Depending upon the number of vacancies only those candidates who ranked sufficiently high in the written test will be called for interview in the ratio of 1:3. Mere eligibility/ pass in the test shall NOT vest any right for being called for interview.

The detailed information regarding the written test will be given in the "Acquaint Yourself Booklet" which will be sent to the candidates along with the call letter for written examination.

Final selection will be on the basis of the ranking accorded, after adding the marks obtained in the written test and interview.

TEST DATE AND CENTRES OF EXAMINATION: The written test is tentatively fixed on the following dates. The exact date will be communicated to the candidates through call letter for the examination.

DATE OF EXAMINATION:

Office Assistant : 24.04.2011

Officer JMGS-I : 08.05.2011

Officer MMGS-II : 08.05.2011

NAME OF CENTRES AND CENTRE CODES

The written test will be scheduled at the following centres and the address of the venue will be advised in the call letter.

S.No.	Name of the centre	Centre code
1	HYDERABAD	11
2	ADILABAD	12
3	KARIMNAGAR	13
4	NIZAMABAD	14

NOTE:

- (i) Request for change of Centre of Examination will NOT be entertained.
- (ii) The Bank reserves the right to cancel any of the Centre /or add other Centres, depending on the response, administrative feasibility etc. The Bank also reserves the right to allot the candidate any Centre other than the one he/she has opted for and the right to waive any of the criteria for selection looking at the requirement and exigencies.

APPOINTMENT: Candidates selected for current vacancies shall be taken into the service in the descending order of merit as per the requirement of the Bank.

PROBATION:

Office Assistant	:	One Year
Officer Scale I	:	Two Years
Officer Scale II	:	Two Years

PRE-EXAMINATION TRAINING: Office Assistant AND Officer JMGS-I

It is proposed to impart free Pre-Examination Training to a limited number of candidates belong to **SC/ST/Minority/EXS/PC** candidates at **HYDERABAD** tentatively. The Training Centre may also be changed at the discretion of the Bank. An eligible candidate who wishes to avail Pre-Examination Training should fill in the relevant column in the application format. All expenses regarding traveling, boarding, lodging etc. will be borne by the candidate for attending the Pre-Examination Training Programme at the concerned training Centre.

HOW TO APPLY:

Candidates are required to apply ON LINE through Bank's website www.dgbhyd.com. The guidelines for filling ON-LINE application are as under: -

1. Candidate should have a valid personal e-mail id. In case, candidate does not have valid e-mail id, he/ she should create a new e-mail id. This e-mail id should be valid for the duration of the project.
2. Candidates should have their Demand Draft, particulars of qualification, experience, if any ready before applying on-line, as the details are required to be entered in the on-line application. Please note that without valid Demand Draft/ Pay Order details, on-line registration of application will be summarily rejected.
3. Demand Draft should be purchased on any date between **24.01.2011 and 17.02.2011 (inclusive of both the days)**. Please note that even if the last date for applying online are extended for any reason the dates for payment of fees will remain the same.
4. Demand Draft should be for requisite amount and should be in favour of **"Deccan Grameena Bank Recruitment Account"** payable at **HYDERABAD only**.
5. Candidate's Name, Address, Registration Number, Post applied for and Name of the Centre should be written on the reverse of the Demand Draft/Pay Order.
6. After submission of application on-line, a system generated registration number and password will be allotted to the applicant. Thereafter, the candidate should obtain a system generated print out of the application.
7. A recent passport size photograph should be affixed on the application at appropriate place and the applicant should sign across it. Then, send it by ordinary post to the designated post box number **latest by 24.02.2011** (signed application along with Demand Draft & other necessary certificates/ documents).
8. Manual corrections in system generated print out of application will not be entertained and such applications will be rejected. If a candidate wishes to make any correction in the application, he/she is required to register again afresh with correct details and take fresh print out of application.
9. There is a provision to modify the submitted on-line application. Candidates are requested to make use of this facility to correct the details in on-line application, if any. This Modification facility shall be available after 2 days of registration & up to **19.02.2011** Modification will be allowed only 3 times. After the last date, no modification will be permitted. No modification should be made, after sending the application by post.

System generated print out of the application, complete in all respects, should be sent by ordinary post latest **by 24.02.2011** on the following specified post box number only in a cover super scribing "Print out of Application for the post **Office Assistant / Officer JMGS-I/ Officer MMGS-II in Deccan Grameena Bank** duly filled in applications are to be sent by ordinary post at the address given below :

For Office Assistant	For Officer JMGS-I	For Officer MMGS-II
Post Box No.18203 Dahisar (East) Mumbai-400 068	Post Box No.8597 Kandivali (East) Mumbai-400 101	Post Box No.7452 Jogeshwari (East) Mumbai-400 060

The application must be accompanied by a **Demand Draft/ Pay Order** of value mentioned as above, as the case may be, along with xerox copies of following documents. Unless the hard copy of the system generated printout of the Online Application Form along with all the relevant enclosures is received at the prescribed address mentioned above the online application will not be considered valid.

- a. Secondary School Certificate (SSC) / School leaving certificates for proof of age.
- b. Marks sheet (year wise) showing specifically the subjects studied and certificate/s in support of educational qualification viz. SSC/HSC/Graduation, Post Graduation Degree, Professional/ Research qualification etc.
- c. A candidate belonging **SC/ST/OBC/PC** category should attach a certified copy of the SC/ST/OBC/PC certificates issued by the Competent Authority in the prescribed format as prescribed by Government of India. In case of OBCs, the certificate inter-alia must specify that the candidates should not belong to Creamy layer section excluded from the benefits of reservation for other backward class in civil post and services of Government of India, OBC certificate should not be more than one year old as on the date of application.
- d. **An ex serviceman** candidate has to enclose a copy of the discharged certificate, retirement/pension order and document proof of rank (substantive as well as action) last/presently held. Those who are still in defence service should submit a certificate from Competent Authority that they will be relieved from defence service, on or before 30.09.2011, to enable the candidate to report for duty in the event of selection to work for the Bank.
- e. Candidates serving in Government/Public Sector undertakings (including Banks) should produce no objection certificate from their employer, at the time of interview, in the absence of which their candidature will not be considered.

GENERAL INSTRUCTIONS:

1. As the applications are to be processed by a computerised system, it is essential that the application is strictly in accordance with the prescribed format, properly and completely filled in.
2. Before applying, the candidate should ensure that he/she fulfils the eligibility and other norms mentioned in this advertisement. Bank would be free to reject any application at any stage of the recruitment process, if the candidate is found ineligible for the post. The decision of the Bank shall be final in taking decision on qualification and other eligibility norms. No correspondence or personal enquires shall be entertained by the Bank in this behalf.
3. Application once made will not be allowed to be withdrawn and the fee once paid will not be refunded on any account nor would this fee be held in reserve for any future examination or selection.
4. The candidates must affix their recent **passport size coloured photograph** at the place indicated in the Application and must sign across the photograph after it is affixed so that a part of the signature spreads over the call letter beyond the photograph. They should also keep five copies of the same photograph for future, if required. Failure to produce the same photograph at the time of written test and interview may lead to disqualification.
5. **Most of the branches are in remote rural areas**, therefore, only candidate willing to serve anywhere should apply.
6. Decision of the Bank in all matters regarding eligibility of the candidate the stages at which such scrutiny or eligibility is to be undertaken, the document to be produced for the purpose of the conduct of examination, interview, selection and any other matter relating to recruitment will be final and binding on the candidate. No correspondence or personal enquiries shall be entertained in this behalf.
7. Bank may at its discretion hold re-examination wherever necessary in respect of a centre/ venue/ specific post of a candidate(s).
8. The Bank shall not be responsible for an application being rejected which is based on wrong information provided in any advertisement issued by an unauthorized person/Institution.
9. Any request for change of address will NOT be entertained.
10. Any resultant dispute arising out of this advertisement shall be subject to the sole Jurisdiction of the courts situated in HYDERABAD.
11. Bank takes no responsibility for any certificate/ remittance sent separately by candidate.
12. No candidate is permitted to use calculator, Mobiles, pager or any other such instruments during the examination. The candidates will appear for the written examination at the allotted centres at their expenses and risks and the Bank will not be responsible for any injury/loss etc. of any nature.
13. Candidates in their own interest are advised to submit their application on-line well in time before the last date to avoid possible technical snag.
14. Appointment of selected candidates is subject to his/her being declared medically fit as per the requirement of the Bank. Such appointments will be subject to the Service & Conduct Rules of the Bank.
15. Canvassing in any form will be disqualification
16. The Bank would be free to reject any application, at any stage of the recruitment process, if the candidate is found ineligible for the post for which he/ she has applied. Decision of the Bank in all matters regarding eligibility of the candidate, the stages at which such scrutiny of eligibility is to be undertaken, the documents to be produced for the purpose of the conduct of examination, interview, selection and any other matter relating to recruitment will be final and binding on the candidate. The bank in this behalf shall neither entertain any correspondence nor any personal enquiries.
17. In case of candidates belonging to OBC category, the certificate inter-alia must specify that the candidate does not belong to "Creamy Layer" section excluded from the benefits of the reservations for Other Backward Classes in Civil Post & Services under Government of India. **OBC certificate should not be more than one year old as on the date of application.**
18. In case any dispute arises on account of interpretation in version other than English, English version will prevail.
19. Candidate's admission to the examination is strictly provisional. The mere fact that the call letter has been issued to the candidate does not imply that his candidature has been finally cleared by the Bank.
20. Candidates should ensure that the signatures appended by them in all the places viz. in their call letter, attendance sheet etc. and in all correspondences with the Bank in future should be identical and there should be no variation of any kind.
21. The candidates are advised to keep a copy of the duly filled application.

COMPETENT AUTHORITY FOR ISSUE OF CERTIFICATE TO SC/ST/OBC/PC IS AS UNDER:

- (a) **For SC/ST/OBC-** District Magistrate / Addl. Dist. Magistrate/ Collector/ Deputy Commissioner / Addl. Dy. Commissioner/ Dy. Collector / First Class Stipendiary Magistrate / Sub- Division Magistrate/ Taluka Magistrate / Executive Magistrate/ Extra Assistant Commissioner/ Chief Presidency Magistrate/ Additional Chief Presidency Magistrate/ Presidency Magistrate/ Revenue Officer not below the rank of Tahsildar/ Sub Divisional Officer of the area where the candidate and/or his / her family normally resides.

In OBC Category the appointment will be provisional and will be subject to the community certificate being verified through the proper channel. If the verification reveals that the claim of the candidate to belong to Other Backward Classes or not to belong to creamy layer is false, his/her services will be terminated forthwith without assigning any further reasons and without prejudice to such further action as may be taken under the provisions of Indian Penal Code for production of false certificate. The crucial date for this purpose will be last date of receipt of application.

(b) For Physically Challenged- the Competent Authority to issue Disability Certificate shall be a Medical Board duly constituted by the Central or State Govt. The Central/ State Govt. may constitute Medical Boards consisting of at least 3 members out of which one shall be a specialist in the particular field for assessing loco motor/ cerebral/visual/ hearing disability as the case may be.

ACTION AGAINST CANDIDATES FOUND GUILTY OF MISCONDUCT:

Candidates are advised in their own interest that they should not furnish any particulars that are false, tampered, fabricated and should not suppress any material information while filling up the application form. At the time of written examination/ interview, if a candidate is (or has been) found guilty of –

- (i) using unfair means during the examination or impersonating or procuring impersonation by any person or
- (ii) misbehaving in the examination hall or taking away the question booklet(or any part thereof) / answer sheet from the examination hall or
- (iii) resorting to any irregular or improper means in connection with his/her candidature for selection or
- (iv) obtaining support for his /her candidature by unfair means, such a candidate may, in addition to rendering himself /herself liable to criminal prosecution, be liable:
 - a. To be disqualified from the examination for which he/she is a candidate.
 - b. To be debarred either permanently or for a specified period from any examination or recruitment conducted by Deccan Grameena Bank.
 - c. For termination of service, if he /she has already joined the Bank.

The Bank would be analyzing the responses of a candidate with other candidates to detect patterns of similarity. If as per the laid down procedure, it is suspected that the responses have been shared and scores obtained are not genuine/ valid, the bank reserves right to cancel his/her candidature.

CALL LETTERS FOR WRITTEN EXAMINATION:

All eligible candidates will be issued call letters at the correspondence address given by the candidates in their application form, which will be sent by post. An eligible candidates who do not receive the call letter by (i) 18/04/2011 for Post Code-1 “Office Assistant” and (ii) 02/05/2011 for Post Code-2 and 3 “Officer Scale-I and II” should contact at the following address with details of his/her name, address, original copy of the Challan for the fee deposited along with a photograph pasted thereon, for obtaining duplicate call letters. Duplicate call letters will be issued between 11:30 A.M. to 5:30 P.M. as per the following schedule Centre wise:-

Post Code-1 Office Assistant from 19/04/2011 to 23/04/2011

Post Code-2 and 3 Officer Scales-I & II from 03/05/2011 to 07/05/2011

For Duplicate Call Letters candidates may contact, as per above schedule, at the following address:-

Centre	The Complete Address with Phone No. & Fax No.
Hyderabad	Deccan Grameena Bank , Head Office, # 2-1-520, 2nd Floor, Vijayasri Sai Celestia, Street No.9, Shankermutt Road, Nallakunta, Hyderabad, A.P. -500 044, Ph.No.040-2760 0849
Adilabad	Deccan Grameena Bank , Regional Office, Gandhi Park Road, Adilabad Ph.No.08732-227927
Karimnagar	Deccan Grameena Bank , Regional Office, Dr.B.R.Ambedkar Road, Karimnagar, Ph.No.0878-2243639.
Nizamabad	Deccan Grameena Bank , Regional Office, Khaleelwadi, Nizamabad, Ph.No.08462-222388

This advertisement along with the application link is displayed in the Bank’s website www.dgbhyd.com.

PLACE: HYDERABAD
DATE : 20.01.2011

Sd/-
CHAIRMAN